

RESOLUTION NO. 25-12-134

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, APPROVING
COUNCILMEMBERS, CHARTER OFFICERS, AND KEY
PERSONNEL TO ATTEND FLORIDA KEYS DAY IN TALLAHASSEE,
FLORIDA; AUTHORIZING THE VILLAGE MANAGER TO EXPEND
BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Florida Keys Day is a long-standing event that offers Council Members and other Monroe County Elected Officials the opportunity to meet directly with legislators; and

WHEREAS, Florida Keys Day occurs annually in Tallahassee at the State Capitol; and

WHEREAS, Council Members Horton and Gillis have expressed interest in attending the event; and

WHEREAS, it is in the public interest for elected officials to attend conferences and events to learn municipal government best practices and expand their network with other Florida elected officials; and

WHEREAS, at the May 6, 2025, the Village Council adopted an updated personnel policy, which included Administrative Procedure FIN001 - Travel Authorization & Expense Reimbursement; and

WHEREAS, Part III of the Administrative Procedure for Travel Authorization for Elected Officials and Charter Officers states as follows: Any elected official or charter officer wishing to travel on official business and represent the Village should seek the approval of the members of the Village Council at a public meeting before the travel takes place; and

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:**

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this reference.

Section 2. Authorization of Village Officials. The Village Manager and/or his designee and the Village Clerk are authorized to take all necessary steps to register and make travel arrangements for the Council Members listed in this resolution.

Section 3. Authorization of Fund Expenditure. Notwithstanding the limitations imposed upon the Village Manager pursuant to the Village's Purchasing Procedures Ordinance, the Village Manager is authorized to expend budgeted funds for all Councilmembers, Charter Officers, and key staff as determined by the Village Manager to attend Florida Keys Day in Tallahassee.

Section 4. Travel Authorization. The Village Clerk and/or her designee is hereby authorized to take the necessary steps to register any Councilmembers, Charter Officers, and key staff as determined by the Village Manager and make travel arrangements for same.

Section 5. Effective Date. This Resolution shall become effective immediately upon adoption.

(REMAINDER OF PAGE LEFT INTENTIONALLY BLANK)

Motion to adopt by Anna Richards, second by Deb Gillis.

FINAL VOTE AT ADOPTION

Mayor Don Horton	Yes
Vice Mayor Sharon Mahoney	Yes
Council Member Steve Friedman	Yes
Council Member Deb Gillis	Yes
Council Member Anna Richards	Yes

PASSED AND ADOPTED THIS 9th DAY OF DECEMBER, 2025.



DON HORTON, MAYOR

ATTEST:



MARNE MCGRATH, VILLAGE CLERK

APPROVED AS TO FORM AND
LEGALITY FOR THE SOLE USE AND BENEFIT
OF ISLAMORADA, VILLAGE OF ISLANDS:

Signed by:

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JOHN J. QUICK, VILLAGE ATTORNEY

