

**RESOLUTION NO. 23-11-131**

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, ESTABLISHING A RIDESHARING SERVICE ADVISORY SELECTION PANEL; DEFINING ITS DURATION, COMPOSITION, DUTIES AND RESPONSIBILITIES; PROVIDING THE PARAMETERS OF STAFF PARTICIPATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Village Council believes it to be in the best interests of residents to create a Ridesharing Service Advisory Selection Panel (the "Panel"), to make recommendations to the Village Council as it relates to the selection of a ridesharing service provider to provide transportation within Village limits.

**NOW THEREFORE BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recital is true and correct and is incorporated herein by this reference.

**Section 2. Establishment of the Ridesharing Service Selection Panel.**

The Village Council hereby establishes a Panel to provide recommendations concerning the selection of a ridesharing service to provide ridesharing services within the limits of Islamorada.

**Section 3. Terms and Composition.**

(a) The Panel shall be comprised of the following seven (7) members:

- i. Jim Lashley;
- ii. Alina Davis;
- iii. Judy Hull;
- iv. Tom Raffanello;

- v. Deb Gillis;
- vi. Sue Miller; and
- vii. Maria Hamilothis.

- (b) All Panel members shall be residents of Islamorada, Village of Islands.
- (c) The Chair of the Panel shall be determined by the Panel at its first meeting.
- (d) The term of the Panel is finite in nature and terminates upon the presentation of the agreement for ridesharing services to the Village Council for approval.

**Section 4. Meetings; Quorum; Disqualification of Members; Public**

**Records; Sunshine Law.** Meetings of the Panel shall be held as often as the Panel determines is appropriate to perform its functions as more fully discussed herein. A majority of the currently appointed members of the Panel shall constitute a quorum. Provided there is a quorum present, a majority of those present and voting shall be required to adopt any motion or take any action. Should any member miss two (2) consecutive meetings without justification, that person shall be disqualified as a member of the Panel and the Village Council shall immediately appoint a successor for the balance of the unexpired term of the vacant seat. All meetings, records, and files of the Panel shall be open and available to the public, consistent with F.S. Ch. 119, (the Public Records Law), and F.S. Ch. 286, (the Sunshine Law). To that end, the Chair of the Panel shall appoint a member of the Panel or the staff liaison to record the minutes of all meetings and provide a copy of those minutes to the Village Clerk following approval of the minutes by an affirmative vote of the Panel during a publicly noticed meeting.

**Section 5. Staff Participation.** At all meetings of the Panel, at least one Village staff member will be present to provide information and input and to assist the Panel with preparing and transmitting reports to the Village Council. The staff liaison(s) shall be selected by the Village Manager.

**Section 6. Duties and Responsibilities.**

- a) The Panel shall establish factors to be used for the evaluation of ridesharing services to be provided. Such factors must include, but not be limited to, the ability of personnel, experience of the company, ability to furnish the requested services, ability to furnish specified vehicles, compensation, and such other factors as may be determined by the Village Council.
- b) The Panel shall establish a timeline for the drafting of a Request for Proposals ("RFP"), which is consistent with the factors listed above.
- c) The Panel shall review the RFP prior to publication, to ensure its consistency with the factors listed above.
- d) The Panel shall publicly announce the RFP. The appropriate Village staff shall advertise the RFP in order to obtain responses from qualified bidders for consideration by the Panel.
- e) The Panel shall evaluate proposals provided by qualified firms.
- f) The Panel shall rank and recommend, in order of preference, firms deemed to be the most highly qualified to perform the required services.
- g) The Panel shall make its recommendations regarding selection of the most qualified bidder to the Village Council.

h) The Panel shall perform any other functions as directed by the Village Council.

**Section 7. Effective Date.** This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED this 7<sup>th</sup> day of November, 2023.**

Motion to adopt by Sharon Mahoney, second by Henry Rosenthal\_.

FINAL VOTE AT ADOPTION

Mayor Joseph B. Pinder III	Yes
Vice Mayor Sharon Mahoney	Yes
Councilwoman Elizabeth Jolin	Yes
Councilman Mark Gregg	Yes
Councilman Henry Rosenthal	Yes

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Joseph B. Pinder III

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JOSEPH B. PINDER III, MAYOR

ATTEST:

DocuSigned by:

Marne K. McGrath

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MARNE MCGRATH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY FOR THE  
USE AND BENEFIT OF ISLAMORADA, VILLAGE OF ISLANDS:

DocuSigned by:

John J. Quick

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JOHN J. QUICK, INTERIM VILLAGE ATTORNEY

