

RESOLUTION NO. 23-03-15

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING A FIRST AMENDMENT TO WORK AUTHORIZATION NO. 3 BETWEEN M. T. CAUSLEY, LLC, AND ISLAMORADA, VILLAGE OF ISLANDS, TO PROVIDE GENERAL SUPPORT SERVICES TO THE BUILDING SERVICES DEPARTMENT; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE FIRST AMENDMENT TO WORK AUTHORIZATION NO. 3; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE WORK AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on March 18, 2018, Islamorada, Village of Islands (the "Village"), published a Request for Proposals for General Support Services for the Building Services and Code Compliance Departments (RFP 18-12); and

WHEREAS, on June 14, 2018, the Village Council of Islamorada, Village of Islands (the "Village Council") adopted Resolution No. 18-06-47, thereby approving the final rankings and recommendations of the RFP 18-12 Selection Committee whereby M. T. Causley, LLC ("MTC"), was selected to provide building support services to the Village; and

WHEREAS, the Village subsequently entered into a Continuing Services Agreement (the "Agreement") with MTC for building support services effective June 19, 2018, for a five (5) year period; and

WHEREAS, on May 20, 2021, the Village Council adopted Resolution No. 21-05-43, thereby approving Work Authorization No. 1 between the Village and MTC to provide building support services for fiscal year 2020-2021; and

WHEREAS, on November 18, 2021, the Village Council adopted Resolution No. 21-11-106, thereby approving Work Authorization No. 2 between the Village and MTC to provide building support services for fiscal year 2021-2022; and

WHEREAS, on October 25, 2022, the Village Council adopted Resolution No. 22-10-113, thereby approving a First Amendment to the Agreement thereby changing the term of the agreement upon thirty (30) days written notice by either party; and

WHEREAS, on October 25, 2022, the Village Council adopted Resolution No. 22-10-114, thereby approving Work Authorization No. 3 between the Village and MTC to provide building support services for fiscal year 2022-2023; and

WHEREAS, the Village and MTC desire to enter into a First Amendment to Work Authorization No. 3 under the Agreement to add a rate for Remote Structural Plan Review Services; and

WHEREAS, the Village Council finds that approval of the First Amendment to Work Authorization No. 3 with MTC is in the best interest of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The above recitals are true and correct and incorporated into this Resolution by this reference.

Section 2. **Approval of Work Authorization.** The Village Council hereby approves the First Amendment to Work Authorization No. 3 between MTC and the Village, a copy of which is attached as Exhibit "A," together with such non-material changes as may be acceptable to the Village Manager and approved as to form and legality by the Village Attorney.

Section 3. Authorization of Village Officials. The Village Manager and/or his designee and the Village Attorney are authorized to take all actions necessary to implement the terms and conditions of the First Amendment to Work Authorization No. 3.

Section 4. Authorization of Fund Expenditure. Notwithstanding the limitations imposed upon the Village Manager pursuant to the Village’s Purchasing Procedures Ordinance, the Village Manager is authorized to expend budgeted funds to implement the terms and conditions of the First Amendment to Work Authorization No. 3.

Section 5. Execution of Work Authorization. The Village Manager is authorized to execute the First Amendment to Work Authorization No. 3 on behalf of the Village, to execute any required agreements and/or documents to implement the terms and conditions of the First Amendment to Work Authorization No. 3 and to execute any extensions and/or amendments to the First Amendment to Work Authorization No. 3, subject to the approval as to form and legality by the Village Attorney.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

Motion to adopt by Council Member Mark Gregg, second by Vice Mayor Sharon Mahoney.

**FINAL VOTE AT ADOPTION
VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS**

Mayor Joseph B. Pinder III	<u>Yes</u>
Vice Mayor Sharon Mahoney	<u>Yes</u>
Council Member Elizabeth Jolin	<u>Yes</u>
Council Member Mark Gregg	<u>Yes</u>
Council Member Henry Rosenthal	<u>Yes</u>

PASSED AND ADOPTED THIS 2nd DAY OF MARCH, 2023.



JOSEPH B. PINDER, III, MAYOR

ATTEST:



MARNE MCGRATH, VILLAGE CLERK

APPROVED AS TO FORM AND
LEGALITY FOR THE USE AND BENEFIT
OF ISLAMORADA, VILLAGE OF ISLANDS:



JOHN J. QUICK, INTERIM VILLAGE ATTORNEY



**FIRST AMENDMENT TO PROJECT AGREEMENT
BETWEEN
ISLAMORADA, VILLAGE OF ISLANDS
AND
M. T. CAUSLEY, LLC
FOR
WORK AUTHORIZATION NO. 3**

This First Amendment to the Project Agreement for Work Authorization No. 3 (the "First Amendment") is made and entered into this 2d day of March, 2023, by and between **ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA**, a Florida municipal corporation (the "VILLAGE") and **M. T. CAUSLEY, LLC**, A Florida limited liability corporation (the "CONSULTANT").

The VILLAGE and CONSULTANT previously entered into a Project Agreement for Work Authorization No. 3, effective October 1, 2022 (the "Project Agreement"), pursuant to the provisions contained in the "Continuing Services Agreement" between the VILLAGE and CONSULTANT dated June 19, 2018 (the "Continuing Services Agreement") as amended on November 3, 2022.

This First Amendment restates and duplicates the Project Agreement in all respects other than as reflected in strike-through/add format below reflecting the changes made by this First Amendment. Other than as set forth in strike-through/add format herein, the terms of the Project Agreement remain the same as set forth previously and in full force and effect as originally written.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth in this First Amendment, the parties hereby amend the Project Agreement as follows:

Section 1. **Amendment to Agreement.** Exhibit "1" to Work Authorization No. 3 is amended to read as attached on Exhibit "A" to this first amendment.

Section 2. **No Further Modifications.** All other terms and conditions of the existing Agreement not in conflict or superseded by this First Amendment shall remain in full force and effect as if set for the herein.

Section 3. **Effective Date.** This First Amendment shall be effective upon execution by all parties.

IN WITNESS WHEREOF, the parties execute this First Amendment on the respective dates under each signature: The Village, signing by and through its Village Manager, attested to by its Village Clerk, and by CONSULTANT by and through its principal.

Attest:

ISLAMORADA, VILLAGE OF ISLANDS




Marne McGrath, Village Clerk

By: 

Ted Yates, Village Manager

Date: 3.7.23


M. T. CAUSLEY, LLC

By: 

Matthew K. Causley
President

March 13, 2023

Date



Witness

EXHIBIT "1"
To Project Agreement (WA #3) – as amended

Time tracked will start when Consultant checks in at the Village at first inspection site.

SERVICE	STANDARD HOURLY RATE	BEYOND 5PM & SATURDAYS**
<u>Rates effective 10/1/2022 through 6/18/2023</u>		
Building Official	\$120.00 per hour with a four (4) hour minimum	\$160.00 per hour with a four (4) hour minimum
Multi-certified Plans Examiner & Inspector Excludes natural disaster events	\$95.00 per hour with a four (4) hour minimum	\$142.50 per hour with a four (4) hour minimum
Single trade Plans Examiner & Inspector Excludes natural disaster events	\$85.00 per hour with a four (4) hour minimum	\$127.50 per hour with a four (4) hour minimum
Permit Processing Support Services Excludes natural disaster events	\$45.00 per hour with a four (4) hour minimum	\$67.50 per hour with a four (4) hour minimum
<u>Natural Disaster Events</u>		
Village will be provided with licensed, qualified staff to conduct damage assessment services	\$95.00 per hour with a four (4) hour minimum, plus expenses*	\$142.50 per hour with a four (4) minimum, plus expenses*
Additional Permit Processing Support Services	\$50.00 per hour with a four (4) hour minimum plus expenses*	\$75.00 per hour with a four (4) hour minimum plus expenses*
<u>Rates effective 6/19/2023 through 9/30/2023</u>		
Building Official	\$132.00 per hour with a four (4) hour minimum	\$176.00 per hour with a four (4) hour minimum
Multi-certified Plans Examiner & Inspector Excludes natural disaster events	\$104.50 per hour with a four (4) hour minimum	\$156.75 per hour with a four (4) hour minimum
Single trade Plans Examiner & Inspector Excludes natural disaster events	\$93.50 per hour with a four (4) hour minimum	\$140.25 per hour with a four (4) hour minimum
Permit Processing Support Services Excludes natural disaster events	\$49.50 per hour with a four (4) hour minimum	\$74.25 per hour with a four (4) hour minimum
<u>Remote Structural Plan Review Services</u>	<u>\$185.00 per hour with no minimum</u>	<u>N/A</u>
<u>Natural Disaster Events</u>		
Village will be provided with licensed, qualified staff to conduct damage assessment services	\$104.50 per hour with a four (4) hour minimum, plus expenses*	\$156.75 per hour with a four (4) minimum, plus expenses*
Additional Permit Processing Support Services	\$55.00 per hour with a four (4) hour minimum plus expenses*	\$82.50 per hour with a four (4) hour minimum plus expenses*

* Expenses = lodging, travel and meals when additional staff is relocated to provide additional support

** Services requested for US Federal Recognized Holidays and Sundays will be provided at two (2) times the standard hourly rate.