

RESOLUTION NO. 21-02-11

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FINAL
RANKINGS AND RECOMMENDATIONS OF THE RFP 20-17
EVALUATION COMMITTEE FOR SELECTION OF AN EXECUTIVE
SEARCH FIRM TO FILL THE VILLAGE MANAGER VACANCY;
AUTHORIZING THE VILLAGE MANAGER AND VILLAGE
ATTORNEY TO NEGOTIATE AND ENTER INTO AN AGREEMENT
FOR THE REQUESTED SERVICES; AUTHORIZING THE VILLAGE
MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING
FOR AN EFFECTIVE DATE**

WHEREAS, on August 20, 2021, the Village Council accepted the resignation of Village Manager Seth Lawless, effective August 21, 2020 and appointed the Deputy Village Manager/Finance Director as Acting Village Manager; and

WHEREAS, at its meeting on December 17, 2020, the Village Council agreed to utilize the services of an Executive Search Firm to fill the Village Manager vacancy and directed staff to initiate a competitive bid process; and

WHEREAS, on December 28, 2020, the Village issued Request for Proposal (RFP) 20-17 to solicit competitive proposals for an Executive Search Firm to assist the Village Council in filling the Village Manager vacancy; and

WHEREAS, the Acting Village Manager established an Evaluation Committee (the "Committee") to review responsive proposals and make a recommendation to the Village Council for the selection of an Executive Search Firm; and

WHEREAS, the Committee reviewed the nine (9) compliant proposals received using the selection criteria detailed in RFP 20-17 and recommends selection of the highest-ranked proposal, Colin Baezinger & Associates, for the requested services; and

WHEREAS, the Village Council finds that approval and selection of Colin Baezinger & Associates is in the best interest of the Village and its residents.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. **Approval of Selection.** The Village Council hereby approves the selection of Colin Baenziger & Associates to assist in conducting a search for and selecting a Village Manager.

Section 3. **Authorization of Village Officials.** The Acting Village Manager and/or her designee and the Village Attorney are authorized to enter into an agreement with Colin Baenziger & Associates for the services. If an agreement cannot be reached with Colin Baenziger & Associates, the Acting Village Manager and/or her designee and the Village Attorney are authorized to enter into an agreement with the second-ranked proposer, Mercer Group, Inc.

Section 4. **Authorization of Fund Expenditures.** Notwithstanding the limitations imposed upon the Acting Village Manager pursuant to the Village's Purchasing Procedures Ordinance, the Acting Village Manager is hereby authorized to expend budgeted funds up to \$26,500.00 for the services.

Section 5. **Effective Date.** This Resolution shall become effective immediately upon its adoption.

Motion to adopt by Councilman David Webb, seconded by Mayor Buddy Pinder.

FINAL VOTE AT ADOPTION

VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS

Mayor Joseph B. Pinder III	YES
Vice Mayor Pete Bacheler	YES
Councilman Mark Gregg	YES
Councilman Henry Rosenthal	YES
Councilman David Webb	YES

PASSED AND ADOPTED THIS 4TH DAY OF FEBRUARY, 2021.



JOSEPH B. PINDER III, MAYOR

ATTEST:



KELLY S. TOTH
KELLY TOTH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND BENEFIT OF
ISLAMORADA, VILLAGE OF ISLANDS:



ROGET V. BRYAN, VILLAGE ATTORNEY