

**RESOLUTION NO. 21-11-121**

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE AGREEMENT BETWEEN HOLIDAY LIGHTSCAPES INC. AND ISLAMORADA, VILLAGE OF ISLANDS, TO PROVIDE ENHANCED HOLIDAY DECORATIONS THROUGHOUT THE VILLAGE; APPROVING A WAIVER OF COMPETITIVE BIDDING; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE ANY AGREEMENTS; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, at its regular meeting on November 19, 2020, the Village Council of Islamorada, Village of Islands (the "Village Council"), discussed their desire to enhance the Village's holiday decorations; and

**WHEREAS**, the approved FY 2021-2022 budget includes funds for a Holiday Decorations program to provide the residents with professionally installed, commercial grade holiday decorations throughout the Village; and

**WHEREAS**, the areas to be enhanced with decorated with LED lights, garland, wreaths, interactive photography features, pole mounted and ground level decorations include the Islamorada welcome sign, the North Plantation Key stop light, Founders Park, the Hurricane Monument and Craig Key; and

**WHEREAS**, staff contacted multiple vendors to provide quotes for the professional installation, maintenance, service, and removal of commercial grade holiday decorations; and

**WHEREAS**, only one vendor, Holiday Lightscapes Inc., had the ability to deliver the services requested at a cost of Fifty-six Thousand Nine Hundred Sixty and no/100 Dollars (\$56,960.00); and

**WHEREAS**, the Village Council finds that a waiver of competitive bidding and entering in to a seasonal lease agreement with Holiday Lightscapes, Inc., and for these services are in the best interests of the Village; and

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:**

**Section 1.** **Recitals.** The above recitals are true and correct and incorporated into this Resolution by this reference.

**Section 2.** **Approval of Purchase.** The Village Council hereby approves the agreement with Holiday Lightscapes, Inc., at a cost not to exceed Fifty-Six Thousand Nine Hundred Sixty and no/100 Dollars (\$56,960.00) as set forth in the agreement attached as Exhibit "A."

**Section 3.** **Waiver of Purchasing Provisions.** In accordance with Sections 2-328(1) and 2-328(3) of the Village Code, the Village Council hereby approves a waiver of competitive bidding to enter into an agreement with Holiday Lightscapes Inc.

**Section 4.** **Authorization of Fund Expenditure.** The Village Manager is hereby authorized to expend budgeted funds for the purchase.

**Section 5.** **Effective Date.** This Resolution shall take effect immediately upon adoption.

Motion to adopt by Councilman Henry Rosenthal second by Councilman David Webb.

**FINAL VOTE AT ADOPTION**

**VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS**

Mayor Joseph B. Pinder III                    YES

Vice Mayor Pete Bacheler                    YES

Councilman Mark Gregg                    YES

Councilman Henry Rosenthal                    YES

Councilman David Webb                    YES

**PASSED AND ADOPTED ON THIS 18<sup>TH</sup> DAY OF NOVEMBER, 2021.**



JOSEPH B. PINDER III, MAYOR

ATTEST:



KELLY TOTH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY  
FOR THE USE AND BENEFIT OF  
ISLAMORADA, VILLAGE OF ISLANDS ONLY



ROGET V. BRYAN, VILLAGE ATTORNEY



EXHIBIT A

**PROPOSAL**

**Holiday Lightscapes Inc.**

145 Matthews Street  
Satellite Beach, Florida 32937  
Phone: 561.827.4357  
[www.holidaylightscapes.com](http://www.holidaylightscapes.com)  
[info@holidaylightscapes.com](mailto:info@holidaylightscapes.com)

To: Hatti Jenkins – [hatti.jenkins@islamorada.fl.us](mailto:hatti.jenkins@islamorada.fl.us)

**Project Title: The City of Islamorada Holiday Lighting and Décor 2021 – Festival of Lights**  
Submitted on: 10/7/2021

**Job Description:**

**Holiday Lightscapes will install, maintain, and remove the following lights and decorations for the Christmas Season. Maintenance included through January 2<sup>nd</sup>, 2022.** Holiday

Lightscapes will light all areas specified below with commercial grade LED products and decor. The overall project objective is to provide The City of Islamorada with a beautiful display that will be enjoyed throughout the Holiday Season. The project is broken down by section and details are provided below.

**Any additional services to be added require further bid and proposal**

**AREA 1 – FOUNDERS PARK**



- 21 – Large Mahogany and Buttonwood trees spiral wrapped in LED lights on base and branches

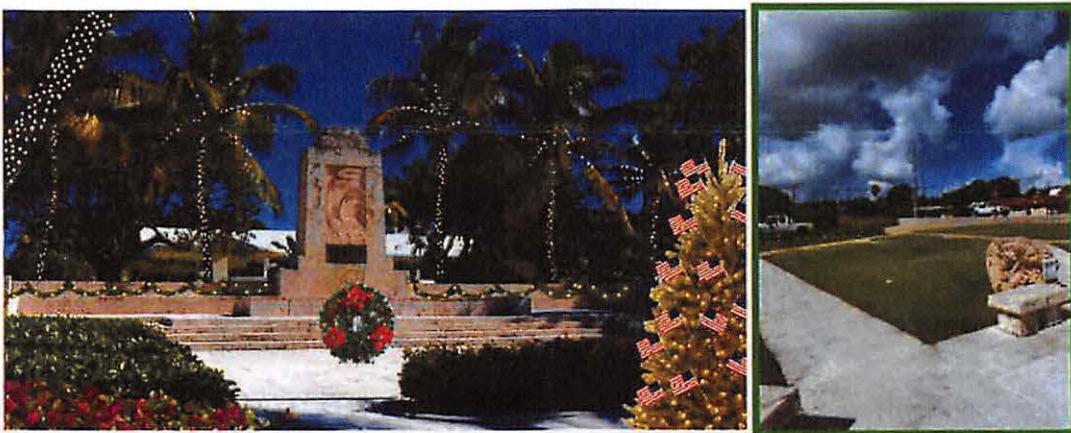
**TOTAL = \$18,900.00**

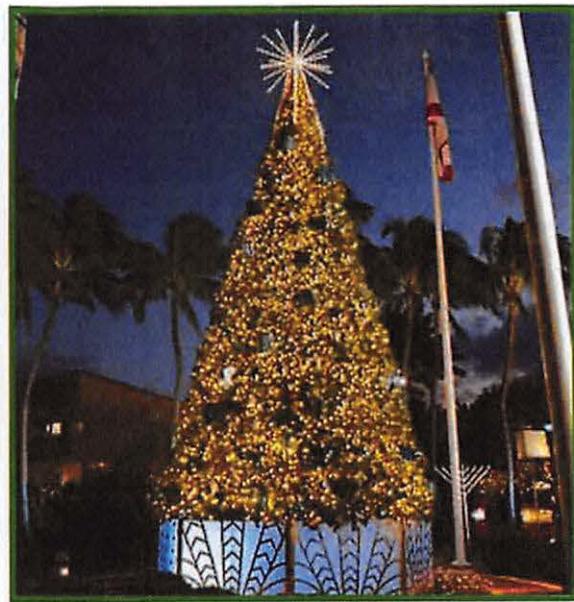
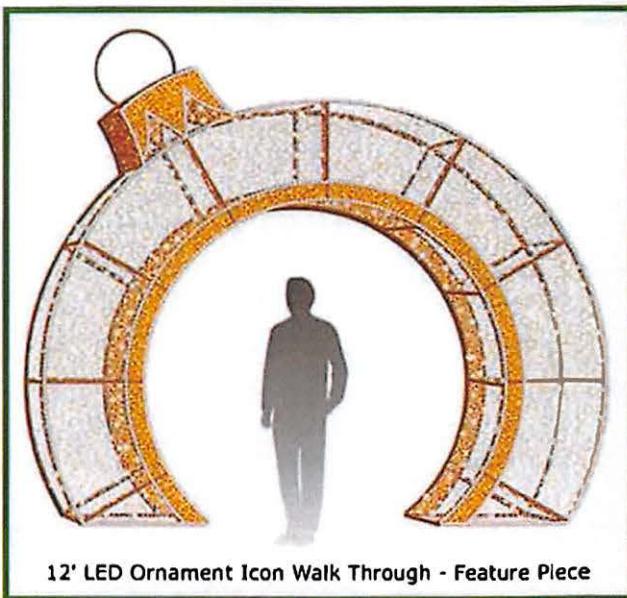


- Approx. 200ft LED C9 stringer lighting along lower-level roof line
- 8 – 60" Pre-lit LED wreaths with large bows suspended between columns in front of building
- 3 – LED Reindeer Selfie decor with silhouettes from 5 to 7 feet tall

**TOTAL = \$7,980.00**

#### **AREA 2 – HURRICANE MONUMENT**

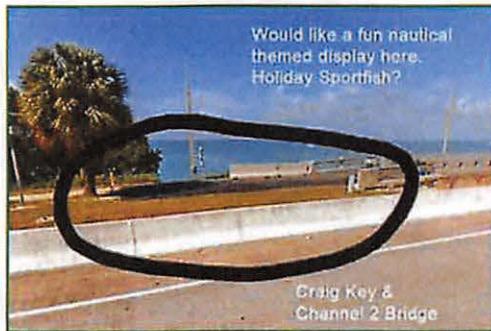




- 6 - Large Coconut palms trees spiral wrapped in LED mini lights on base and fronds
- 1 - Large Royal palm tree spiral wrapped in LED mini lights on base and fronds
- 1 - Large pre-lit, fully decorated wreath in traditional mounted on an easel
- 1 - 12ft Majestic Mountain Pine Commercial Christmas Tree in all white lights
- 1 - 12ft LED Ornament Icon walk-through display

**TOTAL = \$20,740.00**

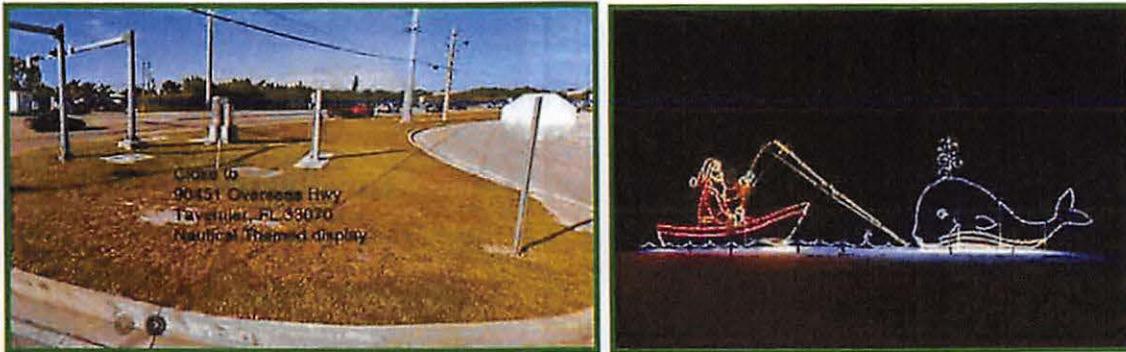
### AREA 3 – CRAIG KEY



- 1 – Custom LED school of fish display  
(6 - Blue Angel Acrylic LED Fish, 4 - "Nemo" Acrylic LED Fish, 4 - Yellow Acrylic LED Fish)

**TOTAL = \$3,360.00**

#### AREA 4 – NPK LIGHT INTERSECTION



- 1 – Custom LED Santa fishing display with whale

**TOTAL = \$2,640.00**

#### AREA 5 – LIGHTHOUSE



- Pre-lit LED garland wrapped around middle ledge of lighthouse
- 1 – Large LED Christmas Star topper placed on top of lighthouse
- 1 – 72" Pre-lit wreath with large red bow placed on front of lighthouse
- RGB (color changing) up lighting to showcase trees and landscape in the area

**TOTAL = \$3,340.00**

**AGREEMENT**

This Agreement contains a complete statement of all terms of the Agreement between the parties, superseded all previous agreements, and cannot be changed or modified, except by written agreement signed by both parties. In the event of an express conflict between the terms of this Agreement and an Agreement Addendum, the terms of this Agreement shall govern. This agreement shall be governed by and in accordance with the laws of the State of Florida.

The Holiday Lightscapes team looks forward to working with you! Upon acceptance, sign and email to [info@holidaylightscapes.com](mailto:info@holidaylightscapes.com).

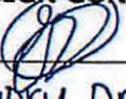
**1 SEASON LEASE AGREEMENT (PER SEASON TOTAL): \$56,960.00**

Holiday Lightscapes Inc.  
145 Matthews Street  
Satellite Beach, FL 32937  
561.827.4357

Hatti Jenkins  
86800 Overseas Highway  
Islamorada, FL 33036  
305-664-6420

+ Subject to Village Council Approval

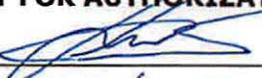
**\*\* MUST SIGN CONTRACT AND SUBMIT 50% DEPOSIT FOR AUTHORIZATION \*\***

Signature:  +

Name: Gregory Dravec

Title: Village Manager

Date: 10/11/2021

Signature: 

Name: Sean Wolfe

Title: President

Date: 12/3/21

**UPON ACCEPTANCE, PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION**

I would like the lights plugged in on 12/3/21 (weather permitting)

I would like the lights unplugged on 1/9/22 (weather permitting)

I would like the lights to turn on at (circle one)

4PM 4:30PM 5PM 5:30PM 6PM 6:30PM 7PM 7:30PM 8PM 8:30PM

I would like the lights to turn off at (circle one)

10PM 10:30PM 11PM 11:30PM 12AM 12:30AM 1AM 1:30AM 2AM

Leave them on all night

Please provide us with any special instructions, neighborhood codes, etc. (if any)

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**THANK YOU FOR YOUR BUSINESS!**

**1 SEASON LEASE AGREEMENT (PER SEASON TOTAL):** **\$56,960.00**

**\*\* ALL PRICING ABOVE INCLUDES PRODUCT, MATERIAL, EQUIPMENT and LABOR \*\***  
**\*\* INSTALLATION, MAINTENANCE, and REMOVAL \*\***

## **Terms of Agreement**

Thank you for the opportunity to partner with The City of Islamorada. This agreement outlines the terms under which Holiday Lightscapes agrees to serve as your holiday decorator for 2021-2022 decorating season.

## FEES

The City of Islamorada agrees to pay Holiday Lightscapes the total cost outlined in the proposal that includes the cost of materials and labor. Payment must be made with a 50% deposit prior to beginning work and final balance at completion of installation. The 'completion date' is defined as the date when the décor has been installed and working properly.

Invoices shall be payable with fifteen (15) days of the invoice date. A penalty of 6% per month will be applied to original total of this proposal after 30 days pass with non-payment.

## INSURANCE

During the term of this agreement, Holiday Lightscapes agrees to maintain all necessary insurance coverages to complete the project. Certificates provided upon request.

## LIABILITY

The City of Islamorada agrees to defend, hold harmless and indemnify Holiday Lightscapes, its officers and employees from and against all claims, liabilities to any third parties for injury, death or damage to person, property, trespass, and all other damage or loss arriving out of the installation/takedown or location of materials, unless such damage or loss is a result of the gross negligence of Holiday Lightscapes.

## CONDITIONS

**Every effort will be made to have the lights plugged in on the date provided to us at the bottom of this agreement. Note: Installation will not always occur on the same day as the plug-in date.**

It is assumed that sufficient electrical power will be available for use in decorative illumination. The City of Islamorada will be responsible for supplying the adequate power including receptacles for completing the project. \*\*\*GFI outlets are notoriously sensitive to tripping. Customers are responsible for resetting all GFI's. There is no way to prevent GFI protected outlets from tripping when the lights get wet. They simply must be reset once they are dried out.

Holiday Lightscapes will use the best commercial grade materials in installing the decorative lighting but makes no claim to installation code compliance. All of the lights and decorations are supplied with a manufacturer's warranty.

**Employee(s) of Holiday Lightscapes will periodically visit the site and make service calls to the customer as necessary to repair any installation problems and replace any lighting and décor required. Maintenance does not cover vandalism, damage from lawn/landscape companies, or animals. We offer a 48 hour turn-around policy for maintenance.**

Any permanent fastening or drilling will be approved in advance. Best efforts will be made to avoid permanent fasteners.