



# Islamorada, Village of Islands

## REQUEST FOR PUBLIC RECORDS

DATE REQUESTED: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

RESEARCH REQUESTED PLEASE INCLUDE AS MUCH INFORMATION AS POSSIBLE. (Examples:

ADDRESS, AK#, ORIGINAL OWNER, DATES, ETC): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*FOR OFFICE USE:*

DATE COMPLETED: \_\_\_\_\_

COMPLETED BY: \_\_\_\_\_

STAFF RESEARCH FEE DUE: \_\_\_\_\_ \$ \_\_\_\_\_  
(DETAILED LISTING AVAILABLE UPON REQUEST)

SINGLE COPIES: \_\_\_\_\_ (\$ .15 A COPY) \$ \_\_\_\_\_

DOUBLE SIDED COPIES: \_\_\_\_\_ (\$.20 A COPY) \$ \_\_\_\_\_

DVD/CD/TAPE: \_\_\_\_\_ (\$5.00 PER ITEM) \$ \_\_\_\_\_

LARGE DOCUMENT COPIES: \_\_\_\_\_ (\$16.00 PER PAGE) \$ \_\_\_\_\_  
(i.e. building plans)

**TOTAL= \$ \_\_\_\_\_**

Please fax the form back to 305-664-6466 or email to [Clerk@islamorada.fl.us](mailto:Clerk@islamorada.fl.us)  
Should you have questions, please contact the Office of the Village Clerk at 305-664-6413.